

Minutes: State Collaborative for System of Care  
**CHAIRPERSONS:** Joel Rosch and Pat Solomon  
**LOCATION:** Child Advocacy Center

**DATE:** 2/14/03  
**START TIME:** 8:30 a.m.  
**END TIME:** 10:30 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Joann Haggerty, CAI		Tina Howard GCC	
Austin Connors, CFSA-NC	X	JoAnn Lamm, DSS		Steve Shore, NCPS	
Beth Melcher, NCAMI		Joel Rosch, CCFP	X	Susan Coleman, WCH	
Beverly Hester, WCH	X	John R. Hayes, F.United		Susan Robinson, DMH-CF	
Brad Trotter, DHOH-DMH		John Tote, MHA		Susan Whitten, DJJDP	X
Carol Duncan-Clayton, CCP		Kirstin Frescoln, AOC	X	Tara Larson, DMH/DD/SA	
Carol Robertson, DMA		Lana Dial, AOC		William Hussey, MHPC	
Carol Tant, WCHS		Larry Hayes, DJJDP			
Carolyn Wiser, DMA		Lee Lewis, DMH-SA	X		
Cheryl Waller, CSHS		Linda Gunn-Jones, DMH		<b>OTHERS:</b>	
Connie Hawkins, ECAC		Linda Swann, NAMI		Charlotte Craver, Value Options	X
David Horowitz, TPC		Lynda Richard, DMH-DD		Mike Lancaster, Value Options	
Diann Irwin, DPI	X	Marie Britt, DMA	X	Maria Fernandez, DMH-CFS	
Don Herring, DMH-CFS	X	Mark O'Donnell, DMH/CF		Amy Craddock, PhD, evaluator, Youth Treatment Ct.	X
Donn Hargrove, DJJDP		Martin Pharr, DJJDP		Genevieve Offoha, Youth Treatment Court	X
Elizabeth Brown, DMH		Michael Owens, NCCCP	X		
Jan Hood, AOC		Michael Schweitzer, DJJDP			
Jane Volland, GAL		Michelle Zechmann, GCC			
Jennifer Mahan, MHANC	X	Pat Solomon, F.United	X		
Jennifer Sullivan, NASW		Robin Huffman, NCPA			
Judy Ritchie, MHA		Sally Cameron, NCPA			
		Sandra Sink, DSS	X		
		Stephanie Alexander, DMH			

TOPIC	DISCUSSION/FINDINGS	ACTION by Whom and When
(1) <b>Welcome &amp; Introductions</b> (2) <b>Approval of Minutes</b>	Everyone introduced themselves and the minutes were approved.	
(3) <b>SOC Leadership Forum – Michael Owen</b> <b>People to be invited and other logistics</b>	Michael Owen explained the design for the Forum on May 8. There will be an inner circle of individuals from the Community Collaborative from the 3 communities and an outer circle of people that we want to learn about Systems of Care. The mental health agencies will identify 10 people from each community to be part of the outer circle and the State Collaborative will invite 10 to 15 people in addition. Potential participants were identified. Michael also shared the letter of invitation with the group and asked for commitment to follow-up with participants personally.	Michael Owen will send out the letter of invitation prior to follow-up. Michael Owen will email the list of people who have been invited for the outer circle from the State Collaborative. Recipients are to identify people that they can contact individually. .
4) <b>Youth Treatment Court Outcomes</b> <b>Amy Craddock</b> <b>Kirstin Frescoln</b>	Amy Craddock is working with Kirstin to evaluate the effectiveness of Youth Treatment Court. She shared a grid that she developed about the data and demographic information available from each agency. After a discussion of potential data sources, Amy asked if the State Collaborative could help find out how to get information to an evaluator when there are not signed releases. She expressed the belief that there is a way to do this under	It was suggested that this should be looked at more thoroughly by the Evaluation Committee.

	existing federal regulations. She is helping Kirstin plan the evaluation component of the project.	
<b>5) State Plan Update – Don Herring</b>	Team Leaders are being identified within the next two weeks. Don shared with the group that DMH/DD/SAS brought in a LME Director from Michigan for training. She presented the results of her LME to the NC-LME Liaison Group. Some of the key components Don remembered were that of 200,000 population in the catchment area, only 2 children are in residential care and those are in Therapeutic Foster Care Homes, zero persons in Mental Retardation Centers and 1 state hospital bed, not always used by the LME. The LME sees their providers as partners that they need to support. Use of residential care is down and the use of crisis beds and services is up (as it should be). Their administrative structure (34 employees at the LME) involves making goals as teams and getting monetary bonuses when the LME, Team and Individual goals are met. Their local arrays of services are comprehensive and in place throughout the LME. Michigan has <i>very</i> flexible Medicaid service definitions..	
<b>6) Group Home Bill Communications Committee Update and Discussion – Jennifer Mahan and Sandra Sink</b>	Jennifer and Sandra reviewed the “Communication Protocol” and “Notification of Placement out of Community” documents with everyone. They were presented to the Group Home Bill, HB 163 Steering Committee on Tuesday and accepted. Pat reported that the Provider Network Subcommittee is looking at the State Collaborative’s MOAs as examples for their work.	
<b>(7) MOA &amp; Structural Development/Communication Subcommittees Updates and Clarifications– Stephanie Alexander</b>	MOA update – The Division of Mental Health approved the MOA. It is being reviewed in other agencies.  Systemics Issues Subcommittee – Kirstin said some of the ideas that have been generated by the discussion in that group tie to efforts of the Training Committee. They have identified the need for a pamphlet that tells what each agency can offer and how it works within a systems of care approach. This pamphlet would be disseminated statewide. They also identified the need for a decision tree which tells who to contact for which information. There was also a discussion of Medicaid coverage for 18 to 21 year olds and the barriers involved because the individual is no longer considered a child.	Joel Rorsch will see if one or more of his students would like to develop this pamphlet as their class project for him.
<b>(8) Collaborative Standing Committee Updates – Chairs Assessment Training Evaluation</b>	Michael Owen gave a <b>Training Committee Report</b> which was a summary of recommendations to the State Collaborative: 1) State Collaborative should “re-educate” state and local groups regarding the expectations for system of care practices for 2003. This should include the development and distribution of written materials. 2) The training departments of child-serving agencies receive training in system of care principles and practices and include these in training curricula for their agencies. 3) The State Collaborative participate in the training of Juvenile Court Judges. 4) Consider using the model of training, technical assistance and support already being used within the early intervention programs for young children. On-going efforts of members of the committee are: 1) development of a videotape and print material highlighting tools that have worked in the SOC demonstration sites, 2) leadership forum in May, 3) training workshop sponsored by Family United in March, 4) promoting principles and practices of systems of care at the Client Rights Conference in May.	

	<p>Sandra Sink gave the <b>Assessment Committee Report</b>. The Assessment Committee has developed a grid that shows which agencies complete which assessments for children.</p> <p>Susan Whitten gave the <b>Evaluation Committee Report</b>. The committee has not met in quite a while. They are at the point of looking at an inventory of evaluation processes. They want to submit a proposal about the role of evaluation and what the State Collaborative can really do without designated staff.</p>	<p>Jan Hood is reorganizing the grid to try to make it more helpful to others. Joel is trying to find a volunteer to work on a brochure about the assessments.</p> <p>Susan Whitten will call a committee meeting.</p>
<b>(9) Infrastructure Grant Needs – Jennifer Mahan</b>	Jennifer recommended the development of a grant writing team to focus just on writing a grant for funding for a staff person for the State Collaborative.	<p>Jennifer took volunteers.</p> <p>The grant writing team will meet March 1?</p>
<b>(10) Other Business</b>	<p><b>Non UCR funds</b> – Don Herring indicated that the State Collaborative needs to talk to Budget about funds since they are clarifying all communications that deal with Budget issues. It is understood that a letter about the use of Non-UCR funds is being drafted; this has been the status for several months.</p> <p><b>Tracking kids and levels</b> – Austin Connors asked is anyone tracking how many kids are in which level of placement? Also, he asked how many kids are being evaluated for services and what do the evaluations show? The providers want the information so that they can plan. Since the goal of mental health reform is to reduce out-of-home placement by doing things differently, current numbers may not be very helpful for future planning.</p>	<p>Pat and Joel will write a letter to Rich Visingardi and try to talk to him in person about the Non UCR funds. This topic will also go on the agenda of the February 28 meeting.</p> <p>Don Herring said that he will get data people to find the numbers and information that Austin wants.</p>
<b>(11) Next Meeting 2/28/03 – at Child Advocacy Institute from 9:00am – 11:00am.</b>	<p>Topics for next meeting:</p> <p>Results of DJJDP-DMH Pilot Project – Stephanie Alexander</p> <p>Report on Racial Disparity and Costs for FACES sites Mark O'Donnell and Maria Fernandez</p> <p>Status of Non UCR funds</p> <p>Status of MOA</p>	<p>Diann Irwin will prepare the agenda.</p> <p>Kistin Frescoln will take the minutes.</p>